

TOWN OF KOSHKONONG
MEETING MINUTES
January 11, 2023

Chairman Bill Burlingame called the meeting of the Town Board of Koshkonong to order at 7:00pm. The clerk verified the proper postings had been made.

Chairman Bill Burlingame, Supervisors Jim Brandenburg, Walt Christensen, Erik Hoffman, Matt Hill, Treasurer Caitlin Kincannon and Interim Clerk Kim Cheney present.

This meeting was broadcast and recorded by ZOOM, there were no attendees.

Public comment – None at this time.

Approve meeting minutes from December 14

Supervisor Hill/Hoffman motion to approve the December 14, 2022 meeting minutes as presented. Motion carried.

December Treasurer's Report

Supervisor Christensen/Brandenburg motion to place the December 2022 Treasurer's Report on file, motion carried.

Discuss/Action developer's agreement for VL Eagle Ridge Estates

Developer's Vince and Linda Kent present to review the proposed agreement for their condo plat VL Eagle Ridge Estates. The park fee proposed by the developers as a per unit fee was agreed upon. The private road will be built to Town specifications. All other items were agreed upon. Supervisor Hoffman/Hill motion to approve the Developer's Agreement for Eagle Ridge Estates. No further discussion, motion carried.

Discuss only current status of preliminary condo plat and future meetings

The Clerk updated the board with the current status of the preliminary condo plat that has been officially submitted. The plat and plans have been sent to the engineer for review. The next step will be to schedule a Plan Commission meeting to discuss the engineers review and for the Plan Commission to make a recommendation to the Board.

Discuss/Action Hausz Bros. request to renew their blasting and mining permit

Hausz Bros. has requested to renew their current blasting and mining permit. A new letter of credit has been submitted as required by the permit and no objections from residents have been received. Supervisor Hill/Hoffman motion to renew the blasting and mining permit for Hausz Bros. No further discussion, motion carried.

Discuss/Action Rock Road Co. request to renew their blasting and mining permit

Rock Road Companies, Inc. has requested to renew their blasting and mining permit for the gravel pit on Vickerman Road. Representative Ryan Spies present. He indicated there currently is minimal activity at the pit and anticipate blasting about 5 times per year. The permit fee of \$650 has been paid and a current letter of credit on file. Supervisor Hill/Brandenburg motion to approve the renewal of the blasting and mining permit for Rock Road Companies, Inc. No further discussion, motion carried.

Discuss/Action Rock Road Co. request to renew their asphalt plant permit

Rock Road Companies, Inc. request to renew their current asphalt plant permit. Ryan Spies representative. The asphalt plant did not open in 2022 but anticipate opening for 2023 for a large local project. The initial permit fee of \$150 has been paid and a letter of credit is on file. The balance of the \$5000 permit fee (\$4,850) will be paid if/when the plant opens. Supervisor Hoffman/Christensen motion to approve the renewal of the asphalt plant permit for Rock Road Companies, Inc. No further discussion, motion carried.

Discuss/Action Whitewater Fire & EMS 2023 contract

Contract for fire and ems service for the Whitewater residents reviewed. Concerns include coverage area and population not specified; “bad roads” need clarification and 70 billing to be re-considered. The Board would like a representative from the Whitewater Fire Department to discuss these issues with the Board. Supervisor Hill/Brandenburg motion to table this item for a future agenda when the Fire Department can be present. Motion carried. The clerk will contact Whitewater to set this up.

Discuss/Action 2023 Fee Schedule

Fee schedule reviewed. Tower permit fee discussed as there may be future communication towers going up in the town. Supervisor Hoffman/Christensen motion to approve adding a tower permit fee of \$3,000 initial fee and \$1,000 renewal. No further discussion motion carried.

Supervisor Hoffman/Hill motion to approve the 2023 Fee Schedule with the above addition. Motion carried.

Discuss/Action potential Park impact study

The Town attorney has suggested an impact study to assess the park space needs to clarify our park fee ordinance. He has provided the estimated cost for this study yet. Supervisor Christensen suggested the possibility of looking into the UW Extension for this. This item will be on a future agenda.

Public Works Report

Superintendent Dan Butz reported on issues with the shop addition. There have been several change orders and the project is currently over budget. An invoice has been submitted by the contractor but needs to be discussed first. A meeting will be set up with the contractor, the Superintendent, board members and the clerk.

Approve Bills

Supervisor Brandenburg/Christensen motion to approve the bills as submitted, motion carried.

Clerk's Report

Plan Commission set, ad for clerk will be published and interviews will be schedule. 2 interested candidates.

Future Agenda Items

Whitewater fire/ems contract, impact study, contractor invoice

Public comment – none at this time

Board Member announcements

Supervisor Christensen reported the county will be conducting a water study.

Adjournment – Supervisor Hoffman/Hill motion to adjourn at 8:34pm, motion carried.

Respectfully submitted

Kim Cheney

Interim Clerk

February 3, 2023