

TOWN OF KOSHKONONG
MEETING MINUTES
May 10, 2023

Present:

Chairperson Kim Cheney

Supervisors George Jaeckel, Jim Brandenburg, Erik Hoffman, Matt Hill

Clerk/interim Treasurer Caitlin Kincannon

This meeting was broadcast and recorded by ZOOM. Zoom attendees included Supervisor Hoffman & Brett Hoffmeister with Johnson Block.

Chairperson Kim Cheney called the meeting of the Town Board of Koshkonong to order at 7:09 PM. The clerk verified the proper postings had been made.

Public comment:

- Walt Christensen, Pond Road, regarding agenda item #9: request for a conditional use to allow for an event venue at W6770 Pond Road

Mr. Christensen wants to see that the Town follows through on the light ordinance for the potential venue, and asks that all activities be kept on the property. He has no objection to the potential venue.

- Jae Ames, Kunz Road, regarding agenda item #5: Johnson Block 2022 year-end financial review

Mr. Ames inquired about the financial review, Chairperson Cheney advised it would be presented by Johnson Block, and okayed Mr. Ames to comment/question after the presentation.

- Mike Gransee, N549 Blackhawk Bluff, regarding agenda item #10: petition request for ATV/UTV/golf cart use on Pottawatom Trail, Blackhawk Bluff & Oxbow Bend

Mr. Gransee identified as the submitter of the petition against ATV/UTV/RTV/golf cart use on Blackhawk Bluff. He stated he would like to see that his area continues to be exempt from the ATV/UTV/RTV ordinance, citing concerns for safety, enforcement and governance, and noise. He stated the road has been replaced and the embankment is sloped, and he worries about underage or intoxicated operation, as well as operators turning around in neighbor's driveways at the dead end.

- Keith Stevens, N407 Oxbow Bend, regarding agenda item #10: petition request for ATV/UTV/golf cart use on Pottawatom Trail, Blackhawk Bluff & Oxbow Bend

Mr. Stevens submitted the petition for ATV/golf cart use at Bingham's Point. He advised that they do not want to see underage use, or riding in and out of the area, and would expect operator's to follow the rules and be safe.

- Sam Kemp, W6770 Pond Road, regarding agenda item #9: request for a conditional use to allow for an event venue at W6770 Pond Road

Mr. Kemp wanted to address the concerns with the venue regarding lighting, noise, etc. Mr. Kemp advised they will be residing at the property, so they will not be wanting the venue to be causing any disturbances as well, and wants to come up with a plan that works for everybody.

- Tim Zeman, N347 Pottawatom Trail, regarding agenda item #10: petition request for ATV/UTV/golf cart use on Pottawatom Trail, Blackhawk Bluff & Oxbow Bend

Mr. Zeman believes that ATVs and golf carts are two separate types of vehicles and should be voted on separately.

April Treasurer's Report

Supervisor Brandenburg/Jaeckel motioned to place the April 2023 Treasurer's Report on file, motion carried.

Johnson Block 2022 year-end financial review

Brett Hoffmeister with Johnson Block CPAs present, and provided a balance sheet. Mr. Hoffmeister discussed the balance sheet. Jae Ames asked about the financial statement and if it should be presented at the Annual Meeting. Chairperson Cheney explained that because Johnson Block has other obligations, they cannot prepare it by April's annual meeting. Mr. Ames read the state statute regarding the financial statement. Kim advised the board could take that into consideration for next year and will review procedures.

Discuss/Motion request for a conditional use for an extensive on-site storage structure in an R-2 zone at W6021 Friedel Rd

Dana & Scott Scherer present. They are requesting to put up a building 6 x 30 feet, as a second garage for storage of cars/hobby use. They advised it would be aesthetically pleasing. Chairperson advised the conditional use permit was needed because it's bigger than allowed for accessory structures. The Scherers advised there would be no bedrooms or bathrooms in the structure, and no second driveway needed. It would be for personal use, not business. Supervisor Hill/Jaeckel motioned to approve the conditional use permit for an extensive on-site storage structure, motion carried.

Discuss/Motion request to rezone from A-1 to A-3 to create a 2-acre lot along State Road 106 from parcel 016-0614-3632-001

George Golich, W5250 Hwy 106 E, present. Mr. Golich is selling his property to his son, and wants to retain two acres to build a house on. There would be a shared driveway on the East side. Chairperson Cheney asked about the property, and Supervisor Hoffman asked about future discrepancies with the shared driveway. Supervisor Jaeckel/Brandenburg motioned to approve the request to rezone from A-1 to A-3, motion carried.

Discuss/Motion to rezone 2.2 acres from A-3 to A-2 at W6770 Pond Road

Sam & Allison Kemp present. Chairperson Cheney explained this is a two-item request with the rezone and conditional use permit for them. Sam explained that the rezone request is to open a wedding venue on the property. Allison advised they wish to follow all ordinances, including lighting. Purchasing details and driveway details discussed. The Kemps intend to take down the corn cribs to make room for parking. Supervisor Hill clarified lighting ordinance, Kemps agreed to it. Supervisor Jaeckel/Hill motioned to approve the request to rezone from A-1 to A-3, motion carried.

Discuss/Motion request for a conditional use to allow for an event venue at W6770 Pond Road

This agenda item was the second request by the Kemps regarding their proposed wedding venue. Chairperson Cheney advised she'd like to see the lighting plan. Kemps advised they would not be obtaining a liquor license. Supervisor Hoffman/Jaekel motioned to approve the request for a conditional use permit, motion carried.

Discuss/Motion petition request for ATV/UTV/golf cart use on Potawatomi Trail, Blackhawk Bluff & Oxbow Bend

Chairperson Cheney advised that ATV/UTV and golf carts are two different issues, and will need to be two separate items when making a decision, however a decision would not be made at this meeting. An advisory poll would be taken by the 67 residences at Bingham's Point. The petition advocating for use of these vehicles on these roads had 35 signatures; the petition against had 26 signatures. Kim Cheney clarified that the use of ATV/UTV/RTVs passed in August 2022, not November 2022. Supervisor Hoffman explained when the ordinance passed last year, these roads were left off intentionally because they had no access to the township, but if these roads wanted the option to use these vehicles locally only, it would need a majority vote. Supervisor Hill believes the property owners should have a say, and suggested an independent meeting for a poll. Supervisor Hoffman suggested a postcard mailing to affected residents advising of poll and public hearing on the matter for the three roads. Kim provided WTA advice on advisory poll, by residence, not per person at that property. A public hearing was scheduled to be held on June 14, 2023, for an advisory poll for the residents of Bingham's Point, where each road will be voted on separately – only residents on that road can vote for that road. Notice will be provided for the public hearing. Golf carts will be addressed afterwards.

Discuss/Motion variance request for a second driveway at W5153 Bark River Rd

Justin Ulrich present, requesting a second driveway for access to a farm machine shed. He advised no culvert will be needed. Supervisors Jaekel & Brandenburg discussed specs. Chairperson Cheney confirmed on 30-foot width and no culvert, and that it be for his own personal farm business use. Supervisor Jaekel/Brandenburg motioned to approve the variance request for a second driveway, at 30-feet wide with no culvert, and that it be sloped away from the road. Motion carried.

Discuss/Motion shop insulation

Chairperson Cheney advised Dan Butz is out of office at this time, and we have no re-bids yet. Discussion tabled until June meeting.

Discuss/Motion for maintenance & storage of park mower or transfer ownership to Walt Christensen

Chairperson Cheney discussed options of Town retaining mower ownership while Mr. Christensen stores and maintains machine or transferring ownership to him. Walt explained the maintenance of the mower he's done over time. Supervisor Brandenburg/Jaeckel motioned to transfer ownership of the mower to Walt Christensen, motion carried.

Discuss/Motion 2022 year-end budget review & carry-forward (if any)

Chairperson Cheney advised this will be tabled until the June meeting.

Public Works Report

Chairperson Cheney spoke on behalf of Dan Butz, advising the water is now off Bark River Road, however there is bad washout and it needs hot mix. Public Works will hope to repair it next week when the hot mix plant is open.

Discuss only potential group health insurance for full-time employees

Chairperson Cheney advised we are exploring the possibility of providing group health insurance for full-time employees, and we will have numbers next month to discuss.

Approve meeting minutes from April 18

Supervisor Hill/Brandenburg motioned to approve the meeting minutes from April 18, motion carried.

Approve bills

Supervisor Brandenburg/Jaeckel motioned to approve the bills, motion carried.

Clerk's report

Clerk advised that Board of Review will be held May 31, 2023, 6:30 PM – 8:30 PM. The Chairperson will not be able to attend, and we will appoint an acting Chairperson at that meeting. The deadline for objectors to submit appeals will be the morning of May 30, 2023, given that the 2-day deadline falls on Memorial Day.

Future Agenda Items

- 2022 budget review
- Shop insulation
- Group health insurance
- 6 PM public hearing on June 14, 2023
- TAP Grant

Public comment

Supervisor Hill commented on behalf of a resident, requesting the Town website be updated with current Supervisors. Clerk will make those updates.

Board Member announcements

- Supervisor Hill advised there is consideration for renaming the Mush Ko Se Day Park.
- Supervisor Brandenburg advised with a Public Works employee being out, Public Works is needing part-time help. An ad is currently being advertised.
- Supervisor Jaeckel inquired on past objections filed with Board of Review.
- Chairperson Cheney provided update on the proposed shared revenue; it is 10%.
- We have been awarded the TAP Grant, however estimate submitted was not ADA compliant. To become ADA compliant, the estimate would increase. Chairperson Cheney advised we'd put it on the June meeting agenda to look at logistics.
- Supervisor Hoffman inquired about newly appointed Treasurer, Alicia Grulke.

Adjournment

Supervisor Hoffman/Jaeckel motioned to adjourn, motion carried.

Respectfully submitted

Caitlin Kincannon

Clerk

6/7/2023