

TOWN OF KOSHKONONG
MEETING MINUTES
November 15, 2023

Present:

Chairperson Kim Cheney

Supervisors George Jaeckel, Jim Brandenburg, Erik Hoffman, Matt Hill

Clerk Caitlin Kincannon

Treasurer Alicia Grulke

This meeting was broadcast and recorded by ZOOM, there were no attendees.

Chairperson Kim Cheney called the meeting of the Town Board of Koshkonong to order at 7:03 PM. The Clerk verified the proper postings had been made.

3. Public comment

None.

4. Approve meeting minutes from October 11

Supervisor Hoffman motioned to approve the October 11 meeting minutes.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

5. October Treasurer's Report

Treasurer presented October 2023 Treasurer's Report.

Supervisor Brandenburg motioned to approve the October 2023 Treasurer's Report.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

6. Discuss/Motion request by JGB Land, Inc. to renew the existing conditional use permit for mineral extraction at N2447 Kutz Road

Supervisor Jaeckel represented the property; he runs the business. He explained this must be renewed every 10 years, and is planning on operating the same way it has been for the last 30+ years.

Supervisor Brandenburg motioned approve the conditional use permit for mineral extraction.

Seconded by Supervisor Hoffman.

No further discussion. All in favor, Supervisor Jaeckel abstained. Motion carried.

7. Discuss/Motion Tall Grass Restoration proposal for DNR violation

Chairperson Cheney explained some ditching work was done in wetlands, and a DNR violation was received. We have received a proposal for \$2000 from Tall Grass for a restoration plan. No citation was received. Chairperson did consult with the attorney.

Supervisor Hill motioned to accept the proposal as written, and to contact the DNR for an onsite meeting.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

8. Discuss/Action Kutz Road damage

Chairperson explained she was advised of and viewed damage to Kutz Road, near the Bark River Road intersection, with some damage in and near a driveway of a resident. Cheney counted 65 tire marks and points of damage. Cheney filed a police report and a claim with our insurance company, who subsequently determined there was no coverage for road damage. Supervisor Hill questioned how this affects the quality of the road, Dan Butz explained this is how potholes start forming. Supervisor Hoffman suggested having our code enforcement contact write a letter to the property the damage is allegedly related to stating that we could pursue civil litigation, and request the damaging activity stop. No action taken.

9. Review golf cart ordinance draft

We received the drafted ordinance back from our Attorney with edits; draft presented. Supervisor Hoffman questioned the definition of a golf cart. Board discussed how they'd like to word the definition. Board agrees to not require registration. We will have a public hearing for the proposed ordinance in January. If it passes, it would be effective sometime in February.

10. Discuss/Motion Ignatek IT contract renewal

Clerk explained that we pay for 2 service hours each month on top of our monthly contracted fee, however we are not using that many hours and have a lot banked. Banked hours do carry over but expire after 12 months. Each service hour on our monthly bill is \$105. Our IT contract with Ignatek is up for renewal, and the Clerk has renegotiated the contract to go from paying for 2 services hours each month to 1, as she feels 1 is more appropriate.

Supervisor Hill motioned renew the agreement as laid out by the Clerk.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

11. Discuss/Motion Hausz Brothers blasting & mining permit renewal

Dustin Behlke present. Advised this is the same permit they do every year. Acknowledged a complaint that was received from a resident that feels the last two blasts were stronger than previous blasts. Dustin explained the seismograph showed it did not go above state regulation threshold. What happened with the last blast is it was damp and cloudy, which creates a longer wavelength, making the sound longer and more intense, like a thunderclap. Mr. Behlke explained property damage is regulated by the state, and Hausz Brothers feel they are not near those thresholds. He advised the complainants seemed satisfied with his findings and the work he did with them to address their concerns.

Supervisor Hoffman motioned to approve the permit renewal.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

12. Discuss/Motion to purchase solar speed limit signs

Board discussed consideration of purchasing solar powered speed limit signs, and put together a wishlist of what they'd like to see, including: moveability (not a permanent fixture), records data, air tag-like capability incase of theft, flashing/"slow down" visual, if a bundle discount will be offered, and the manufacturer info for comparisons. Clerk will gather more information.

No action taken.

13. Discuss only future roadwork

Chairperson presented report provided with roadwork 5-year plan and discussed roadwork budget. Dan Butz will get estimates on crack filling work. Upcoming grants discussed. Cheney mentioned that grant writers could be hired to increase our chances of grants being accepted. Supervisor Hill inquired about historical data of the 5-year roadwork and suggested a policy of sticking with decisions made by past board members.

14. Finalize date for budget public hearing in December

A public hearing will be held in December to present the budget to the public. Our board meeting is scheduled for December 13. Board scheduled the public hearing for the same date, to start at 7PM, with the board meeting beginning afterwards.

15. Public Works Report

Superintendent of Public Works Dan Butz present; reviewed presented public works report. The board congratulated employee Eaan Carson for passing his CDL. Dan reviewed who we have for plowing in the upcoming season; considered with the board possibly bringing on additional plowers. Dan updated board on the insulation work on the shop, spray foaming has been done.

16. Approve Bills

Bills report presented. Credit card expenses were clarified by the Clerk.

Supervisor Hill motioned to approve the bills.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

17. Clerk's Report

- We'll be submitting the election cycle 2024-25 poll worker list for Board approval in December
- The plumber came and fixed the bladder issue
- We received a property annexation petition for Majewski
- The DOT held a meeting at the Town Hall on November 8 to discuss the proposed roundabout at 106 & N
- Our code enforcement contact is sending a letter to a property on Vinnie Ha Ha regarding pigs at large
- Supervisor Brandenburg had inquired about a fence permit at Binggs, Clerk reported the permit has been obtained and paid for
- We will be hosting a Christmas luncheon for Town board members and employees on December 12

18. Future Agenda Items

- Approve poll worker list for next election cycle
- Operational loan for 2024
- 2024 Budget approval
- Speed signs
- For January, we have employee reviews for some Public Works employees

19. Public comment

None.

20. Board Member announcements

- Supervisor Hoffman and Supervisor Hill announced they will both be rerunning for their Supervisor seats in April 2024
- Chairperson received a resident complaint about the lighting at the new gun shop. The lighting was observed, and the Chairperson feels the lighting ordinance is geared more towards residential property, and this is a commercial building. The board will not pursue the issue, but will reconsider if more complaints come in and it is affecting residents
- The Chairperson has a meeting with the Whitewater Fire Department on November 16, 2023, to discuss our contract increasing 400%
- The City of Fort Atkinson has asked the Chairperson to sit in on the interviews for the City's Fire Chief
- Chairperson advised she attended a workshop at the WTA convention on utilities in the right of way, and the Town has a lot of utilities in the right of way with current projects, and could consider a policy that was discussed. She also spoke to a grant writer and an engineer.

21. Adjournment

Supervisor Jaeckel motioned to adjourn at 8:53 PM.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

Respectfully submitted
Caitlin Kincannon
Clerk

12/1/2023