

**TOWN OF KOSHKONONG**  
**MEETING MINUTES**  
**November 13, 2024**

Present:

Chairperson Kim Cheney

Supervisors: George Jaeckel, Jim Brandenburg, Erik Hoffman, Matt Hill

Clerk Caitlin Kincannon

Treasurer Alicia Grulke

This meeting was broadcast and recorded by ZOOM, there were 3 attendees.

**1. Call to order and verification of public meeting**

The Chairperson called the meeting of the Town Board of Koshkonong to order at 7:04 PM., and the Clerk verified the proper postings had been made.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Public comment - agenda items only**

None.

**4. Approve meeting minutes from October 2024**

Supervisor Hoffman motioned to put the October 2024 meeting minutes on file.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

**5. October 2024 Treasurer's Report**

Clerk advised Treasurer's Report for October 2024 will be postponed due to the payroll company transition still being sorted out. Staff pay is not affected.

**6. Discuss/Motion request by Evan & Kate Karow to rezone from A-1 to A-3 to create a 2.0-acre lot west of W6116 Star School Rd**

Evan Karow present, explained they are preparing to build in next 1-2 years.

Supervisor Hoffman motioned to approve the rezone request.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

**7. Discuss/Motion request by Whitewater Islamic Center to rezone 5 acres from A-1 to A-2 along Tri County Rd, west of US Hwy 12**

Representatives on property present. A-2 zoning does allow for public use. Land is 54 acres total. They are asking for 5 acres of land to be rezoned and used as a gravesite that will serve local counties. The space is estimated to have a capacity for 4,000 graves. There is an existing gravel driveway. Lot is already fenced, but representatives advised they will do more fencing if required. A gate may potentially be installed. The cemetery would be registered with the State of Wisconsin and regulated. Anticipated start date would be once everything is approved and contracts are done with local funeral homes, possibly March 2025.

Supervisor Hoffman motioned to approve the rezone request.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

**8. Discuss/Motion request by Whitewater Islamic Center for a conditional use to allow for a 5-acre private religious cemetery (public/semi-public use) with a capacity of approximately 4,000 gravesites along Tri County Rd, west of US Hwy 12**

Supervisor Hoffman motioned to approve the conditional use request.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

**9. Discuss/Motion dog service provider contract**

Current dog service provider, Duwayne Bickle, present. Past year has been challenging for Mr. Bickle with picking up more dogs abandoned than having been lost. The Town's options are accepting a proposal from the Humane Society at \$10,500, continuing with Mr. Bickle, and Chair also consulted with resident Chris Winkelman who has a kennel in the Town. If the Town contracts with the Humane Society, we would not have to manage anything or pay any additional fees. Mr. Bickle's annual contract with the Town is \$2,000; Chair asked if he would come back to the Board with an adjusted number and support needs for the Town to consider. Discussion tabled.

**10. Discuss/Motion snow plow agreement with Town of Jefferson**

Agreement presented to Board. Koshkonong has already been trading off on plowing with Town of Jefferson; this agreement would finalize that.

Supervisor Hoffman motioned to approve the agreement.

Seconded by Supervisor Jaeckel.

Supervisor Jaeckel asked for clarification on Hoard Road.

All in favor. Motion carried.

**11. Review 2025 budget draft**

2025 budget draft reviewed and updated. Operational loan considered for budget deficit. Final draft will be ready in December, where a public hearing will be held, and the budget approved at the December meeting.

**12. Public Works Report**

Public Works Superintendent Dan Butz present, provided a public works report. Residents who came to the polls on Election Day made requests for the shop parking lot be blacktopped. Public Works employee Eaan Carson attended snow plow training – Supervisor Brandenburg commented he would have liked to see that approved by the Board.

**13. Approve Bills**

Supervisor Jaeckel motioned to approve the bills.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

#### 14. Clerk's Report

- November 5<sup>th</sup> Election stats:
  - 93% voter turnout
  - 2600 registered voters before election
  - 2420 voters
  - 141 new voter registration on Election Day
  - 1291 votes were by absentee, by mail or early voting
  - 938 in-person absentee voters
  - Election results can be found on the County website
- 3 Town Board member seats will be up for reelection in April 2025:
  - Supervisor 1 – George Jaeckel
  - Supervisor 2 – Jim Brandenburg
  - Chairperson – Kim Cheney
- Nomination paperwork for candidates that are interested in running for a Town Board seat in the April election can be picked up in the Clerk's office. Nomination papers may not be circulated until December 1<sup>st</sup> and are due back to the Clerk by 5PM on January 7<sup>th</sup>. Incumbents who choose not to seek reelection must notify the Clerk by 5PM December 27<sup>th</sup>. If a primary election is necessary, it will be held on February 18<sup>th</sup>, and the Spring election will be April 1<sup>st</sup>.

#### 15. Future Agenda Items

- Approve 2025 budget
- 2025 operational loan
- Dog service contract
- Town property south of Montclair Place
- Ryan Butz review in closed session
- Code Enforcement check in

#### 16. Public comment

None.

#### 17. Board Member announcements

- Supervisor Jaeckel announced county mill rate went down
- Chair & Dan Butz attended site meeting with OneEnergy regarding solar project, they are almost finished with project. They did plant a line of evergreen trees for Dunkelbergers. Road looks fine.
- Chair attended Town of Sumner meeting on November 11
- Chair advised we've received calls regarding noise issues and sewage spillage on Wishing Well Ln from the Wishing Well RV Resort campground, issues will be addressed

#### 18. Adjournment

Supervisor Hoffman motioned to adjourn at 8:24.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

**Respectfully submitted**

**Caitlin Kincannon**

**Clerk**

11/20/2024