

**Town of Koshkonong Fee Schedule: 2025**

Type of Fee	Town Ordinance	Fee	Notes/Description
ADMINISTRATIVE	PER TOWN BOARD	\$25.00 or 5% of billed amount which ever is greater	Administration Fee assessed in various Ordinances when administrative tasks are to be reimbursed
ADMINISTRATIVE	ss403.414 (7)	\$35.00	Non-sufficient funds check return fee
ADMINISTRATIVE	57-16	\$25.00	Statement of Real Property Status (Special Assessment Letter)
ADMINISTRATIVE	113-2 (B) (2)	\$75.00	Town Hall rental per event
ADMINISTRATIVE	125-4F(1)	\$0.25	Copy Costs per page.
ADMINISTRATIVE	125-4(f) (5)	\$20/hr rate, charged after exceeding \$50 in costs	Record searches completed by employees which exceed the set cost for locating, using the per hour rate
ADMINISTRATIVE	330-1 E	\$50.00	Appeals Request for denial of a license or permit
ADMINISTRATIVE		\$150.00 plus special meeting costs	Appeal Request for denial of a license or permit which requires a special meeting
BUILDING	218-2	per contract	Building Permits and Inspection
BUILDING	218-15 (G)(1)	\$5,000.00	Regulations for moving buildings set by Town Board on Fee Schedule-Moving Plan Required
BUILDING	218-15	actual Costs +admin fee	Regulations for moving buildings set by Town Board on Fee Schedule
BUSINESS	199-15	\$100.00	Assemblies- Gatherings of 250 (two day or more event):
BUSINESS		\$250.00	Gatherings of 500 to 2,500
BUSINESS		\$500.00	Gatherings of 2,500-5,000
BUSINESS		\$650.00	Gatherings of over 5,000
BUSINESS	TBD	\$100.00	1- 300 units: Campground License TBD
BUSINESS	TBD	\$200.00	301-600 units: Campground License TBD
BUSINESS	TBD	\$300.00	601-900 units: Campground License TBD
BUSINESS	TBD	\$400.00	901-1200 units: Campground License TBD
BUSINESS	330-8 (B)	\$5,000.00	Fee for application to operate and asphalt or tar; Fees plus actual costs or bond
BUSINESS	367-5 (A)	\$100-500	Non-metallic mining site operation permit -amount determined by the TB pursuant to the size of the proposed operation and admin. Expenses
BUSINESS	367-7 (E)	\$150.00	Blasting and/or Rock Crushing
BUSINESS	380-6 (C)	\$250.00	Mobile Home Park Fee (1-15 units)
BUSINESS		\$30 each additional unit over 15.	Mobile Home Park Fee for each additional unit over 15.
BUSINESS	503-4 (C)(1)	\$30.00	Transient Merchant Registration Fee
BUSINESS	503-4(D)	\$100.00	Transient Merchant Permit Fee-Daily License
BUSINESS	503-6(1)	\$200.00	Appeal Fee to contest denied Transient Merchant Permit Fee
LAND USE	207-3B(1)	\$100.00	Explosives/Blasting Permit fee determined by TB based on the size of the proposed blasting activity.
LAND USE	207-4	\$100.00	Temporary Explosives/Blasting Permit fee determined by TB based on the size of the proposed blasting activity.
LAND USE	218-17(B)	\$200.00	Transfer or deposit of solid fill over 200 yards
LAND USE	432-1 (C)	\$600.00	Driveway Permit-Agricultural & Residential (town clerk issues)
LAND USE		\$300.00	Driveway Permit- Commercial & Industrial (Town Board issues)
LAND USE	CH1-19	\$75.00	Driveway variance fee
LAND USE	447-(3)(J)	actual Costs +admin fee	Wastewater Sludge Management Permit Fee
LAND USE	447-7	actual Costs +admin fee	Sewer and Sewage Disposal- Operation and inspection fee
LAND USE	478-14 (B)	\$25.00-\$300.00	Streets and Sidewalks- Excavation/openings Permit Fee - subject to costs and requirements as determined by Town Board
LAND USE	478-20	\$25.00 and actual costs	Street Use Permit (Events)
LAND USE	490-14 (C)	actual costs	Subdivision of Land-Administrative Fee -actual costs of legal admin or fiscal work by Town in connection to plat/Certified Survey Map (CSM)
LAND USE	490-14 (D)	actual Costs +admin fee	Subdivision of Land-Preliminary Consultation
LAND USE	490-14 (E) (1)	\$1,000.00	Subdivision of Land-Preliminary plat review fee base fee-Plan Commission and Town Board Review of proposed subdivisions
LAND USE		\$25.00	Subdivision of Land-Preliminary plat review fee additional fee per lot- Plan Commission and Town Board Review of divisions outside of a subdivision
LAND USE	490-14 (E) (2)	\$400.00	Subdivision of Land-Preliminary plat review fee- Reapplication fee-to cover Plan Com. And Town Board meeting costs.
LAND USE	490-14(F)(1)	\$500.00	Subdivision of Land-Final Plat review fee base fee- includes Developer's Agreement but not Engineering, legal and any other actual costs which will be invoiced to the developer by the Town.
LAND USE	490-14(F)(1)	\$400.00	Subdivision of Land-Final Plat review fee- base fee
LAND USE	490-14(F)(1)	\$5.00	Subdivision of Land- Final Plat review fee- additional fee per lot
LAND USE	490-14 (F) (2)	\$400.00	Subdivision of Land-Final plat review fee- Reapplication fee to cover costs of Plan Commission and Town Board Review
LAND USE	490-43(A)	See Calculation	Subdivision of Land- Fees in lieu of land(Park) Per dwelling unit or buildable lot: Calculation to be used to determine the Park fee is as follows: Sale price of 10%-15% of lots sold divided by the total number of acres of sold lots equals the average value per acre. This value per acre is then multiplied by the determined acreage to be dedicated to the Town as park land to equal the Park Fee to be paid in lieu of dedicating parkland.
LAND USE	tbd-Plan. Com. Ord	\$125.00 per split	Rezone/Parcel Split review for parcels not in a platted subdivision of 2 to 4 lots
LICENSES & PERMITS	190	\$10.00	Altered Dog License

LICENSES & PERMITS		\$15.00	Un-Altered Dog License
LICENSES & PERMITS		\$10.00	Dog License Late Fee
LICENSES & PERMITS	190-3 (B)(1)	\$70.00	Kennel License - 8 dogs or more
LICENSES & PERMITS		\$5.00	Kennel License-for each additional altered dog over 8 dogs
LICENSES & PERMITS		\$7.50	Kennel License- for each additional un-altered dog over 8 dogs
LICENSES & PERMITS	218-16 (B)	\$50.00	Fence permit
LICENSES & PERMITS	218-16 (B)	\$75.00	Fence permit Variance fee
LICENSES & PERMITS	278-2	\$500.00	Fireworks Display Permit Fee
LICENSES & PERMITS	305-5 (A)	\$50.00	Class A Beer
LICENSES & PERMITS	305-5 (B)	\$100.00	Class B Beer
LICENSES & PERMITS	305-5 (C)	\$10.00	Temporary Class B BEER (picnic license)
LICENSES & PERMITS	305-4(G)	\$100.00	Class C Wine
LICENSES & PERMITS	305-5(D)	\$10.00	Temporary Class B WINE (picnic license)
LICENSES & PERMITS	305-5 (E)	\$250.00	Class A Liquor
LICENSES & PERMITS		\$100.00	Class A Liquor (cider only)
LICENSES & PERMITS	305-5 (F)	\$250.00	Class B Liquor
LICENSES & PERMITS		\$10,000.00	Reserve Class B Liquor-NO RESERVE AVAILABLE_ SOLD TO CITY
LICENSES & PERMITS		\$100.00	Class B (wine only) winery
LICENSES & PERMITS	305-11(A)	\$10.00	Transfer of License (must meet state criteria of one of the following: Death of licensee, Formal bankruptcy, Assignment for the benefit of creditors or Foreclosure)
LICENSES & PERMITS		\$50.00	Publication Fee- For Alcohol Licenses
LICENSES & PERMITS	305-19(D)	\$30.00	Operator License 1 year
LICENSES & PERMITS	330-4	\$100.00	Tobacco Cigarette License
LICENSES & PERMITS	County Ord	\$3,000/\$1,000	Tower Permit \$3,000 initial fee, \$1,000 annual renewal fee
LICENSES & PERMITS		double the cost of the original permit	After-the-fact fee (installation of permitted item without obtaining proper permit)
MISC	424-18(F)	actual Costs +admin fee	Actual Costs plus Administration fees Appeal Hearing for abatement of Nuisance
MISC	424-18 (G) (2)	\$50.00	Noxious Weed Removal 2nd Notice penalty
MISC	424-18 (G) (2)	actual Costs +admin fee	Noxious Weed removal plus penalty of second notice
MISC	535-12(D)(2)	TBD	Vehicles & Traffic-Enforcement and Penalties-Current enforcement per State and County regulations and penalties
MISC	190-14 (C)	\$25-\$100	Animal at large first violation
MISC	190-14 (C)	\$50-\$200	Animal at large subsequent violation
SERVICES	225-4A	actual Costs +admin fee	Fire Department service call charge (ex. Gas leak)
SERVICES		actual Costs +admin fee	Fire Department Response fee
SERVICES	272-9	actual costs+ admin fee	Rescue calls or Emergency Response billing
SERVICES	291-(F)	actual Costs +admin fee	Actual costs billed back plus Admin Fee based on Fee Schedule -Emergency Response for Hazard Materials billing
SERVICES	291-2(B)	actual Costs +admin fee	Actual costs billed back plus Admin Fee based on Fee Schedule -Emergency Response for Recovery billing
SERVICES	tbd-Cemetery ord	actual costs of excavation/burial	No town ordinance currently, actual costs are paid by the family- Town accepted the Cemetery per Resolution in Dec 2008. Cost per plot \$350 first plot, \$325 each additional plot, \$25 for deed transfer

Approved January 8, 2025