

TOWN OF KOSHKONONG
MEETING MINUTES
May 14, 2025

Present:

Chairperson Kim Cheney

Supervisors: George Jaeckel, Jim Brandenburg, Erik Hoffman, Matt Hill

Clerk Caitlin Kincannon

Treasurer Alicia Grulke absent

This meeting was broadcast and recorded by ZOOM, there were no attendees.

1. Call to order and verification of public meeting

The Chairperson called the meeting of the Town Board of Koshkonong to order at 7:00 PM., and the Clerk verified the proper postings had been made.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Chief Reports

Chief Pickering of Lakeside Fire Rescue and Chief Peterson of Fort Atkinson Fire Department present, both spoke on recent incidents and reports.

4. Public comment - agenda items only

- None

5. Approve meeting minutes from April 2025

Supervisor Hoffman motioned to put the April 2025 meeting minutes on file.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

6. April 2025 Treasurer's Report

Clerk presented Treasurer's report on Treasurer's behalf.

Supervisor Jaeckel motioned to put the April 2025 Treasurer's Report on file.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

7. Discuss Fort Atkinson Fire Department meeting

Chairperson Cheney attended the first meeting on May 12 to discuss upcoming contracts.

Ongoing meetings will happen over the next couple months and a contract draft will be presented to the Town.

8. Discuss/Motion Pleasant Road work

Board acknowledges section of Pleasant Road from Eastern Ave to Roe Ln is in poor condition, and does need to be redone. We do have LRIP funds that we could use that were not fully used on the Oxbow project. We will get estimates.

9. Discuss future road work

Engineering help will be needed with any road work we decide to do. Discussions will continue.

10. Discuss/Motion 2025 budget amendment with carryforward

2024 budget surplus was \$28,603.

Supervisor Hill motioned to move the 2024 surplus to the capital outlay fund in the amount of \$28,603.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

11. Discuss/Motion Treasurer contract renewal

Clerk explained changes to proposed contract renewal including updated dates and approved salary raise.

Supervisor Jaeckel motioned to approve the Treasurer's contract renewal.

Seconded by Supervisor Brandenburg.

No further discussion, all in favor. Motion carried.

12. Public Works**a. Report**

Submitted Public Works report discussed. The problem with mower is ongoing. Midstate and Diamond reps are coming next week to inspect it. The 550 quote was also discussed.

b. Projects

Board has no requests for Public Works.

13. Approve Bills

Supervisor Hoffman motioned to approve the bills as presented.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

14. Clerk's Report

- Reminder that Board of Review is May 28, 5-7PM
- An after the fact fee was charged on a fence permit and driveway permit
- We will schedule closed session for next month for an employee review
- We will have a public hearing next month liquor license proposals
- A right of way permit was issued to Spectrum for sections of Old 26 and Hackbarth Rd
- Solicitor's without proper permits have been an issue in the Town lately, Sheriff's department is aware, and an announcement was made on our Facebook page
- We have been awarded a recycling grant for \$9,017.13
- Public Works Superintendent Dan has advised that the roof of the front stoop of the Town Hall is failing and pulling away, and he will have it looked at

15. Future Agenda Items

- Public hearing for June 11 at 7PM
- Closed session for June 11 at 6:30PM
- Liquor licenses considerations
- Ongoing roadwork discussion
- Pleasant Rd estimates

16. Public comment

- Supervisor Hoffman inquired about our code enforcement services. Recent case discussed.

17. Board Member announcements

- Chairperson Cheney provided a handout for Capitol Drive In event handout for May 20
- Chair attended legislative breakfast and WTA unit meeting
- Chair met with sheriff and WWRVR
- Chair also attended the park burn

18. Adjournment

Supervisor Jaeckel motioned to adjourn at 8:22PM.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

Respectfully submitted

Caitlin Kincannon

Clerk

5/14/2025