

**TOWN OF KOSHKONONG**  
**MEETING MINUTES**  
**June 11, 2025**

Present:

Chairperson Kim Cheney

Supervisors: George Jaeckel, Jim Brandenburg, Erik Hoffman, Matt Hill

Clerk Caitlin Kincannon

This meeting was broadcast and recorded by ZOOM; there was 1 attendee.

**1. Call to order and verification of public meeting**

The Chairperson called the meeting of the Town Board of Koshkonong to order at 7:02 PM., and the Clerk verified the proper postings had been made.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Chief Reports**

- Fort Atkinson Fire Department Chief Peterson provided updates on ongoing contract draft discussions and meetings.
- Lakeside Fire Rescue Chief Pickering presented activity report.

**4. Public comment - agenda items only**

- WI Representative Joan Fitzgerald introduced herself; will be in touch as state budget is done.

**5. Approve meeting minutes from May 2025**

Supervisor Hoffman motioned to put the May 2025 meeting minutes on file.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

**6. May 2025 Treasurer's Report**

Clerk presented May 2025 Treasurer's Report.

Supervisor Jaeckel motioned to put the May 2025 Treasurer's Report on file.

Seconded by Supervisor Brandenburg.

No further discussion, all in favor. Motion carried.

**7. Discuss/Motion request by Francisco Alvarez Ramirez for conditional use to allow for 56' x 60' extensive onsite storage structure in R2 zone for personal storage located at N1068 Old 26 Rd**

Francisco Ramirez present, confirmed the structure is for storage. He explained he does have a business that he is the sole operator of. He has plans to add a second driveway, Chair explained he would need a variance request for a second driveway.

Supervisor Hoffman motioned to approve the conditional use request, and acknowledged second driveway would require a request for a variance.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

**8. Discuss/Motion liquor license requests**

Concerns with Wishing Well RV Resort discussed in relation to liquor license request with Wishing Well representative Gerald Politick. Jeremy Politick & Melissa Schutt (owner and manager) joined the discussion via phone call. Chair questioned details on location of alcohol storage, service, and retail, hours of operation, trained servers, and security. Board would like Wishing Well to amend the locations description on their application. Golf carts – rented or privately owned – inside the park are not allowed to leave the park. Other liquor license requestors' details discussed.

Supervisor Jaeckel motioned to approve all liquor licenses, with the condition of Wishing Well RV Resort amending their application.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

**9. Discuss/Motion fireworks permit request by Wishing Well RV Resort**

Requestor Jeremy Politick spoke with Board; request is similar to past years. There is a substantial amount of water available around fireworks site.

Supervisor Hill motioned to approve the fireworks permit request.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

**10. Discuss/Motion request for transient merchant permit by Pest Control Consultants**

Clerk advised requestor has cancelled permit request, but might resubmit request in July or August.

**11. Discuss future roadwork**

Engineering will need to be consulted for considering Old 26 Road work. Supervisor Brandenburg recommended MSA. Representative Joan Fitzgerald discussed road funding at the state level, as well as grant funding.

**12. Discuss/Motion Pleasant Rd roadwork estimates**

Public Works Superintendent Dan Butz provided two quotes; comparisons discussed. Supervisor Hill motioned to approach the Jefferson County Highway Department, ask for a formal estimate and their professional opinion of how to approach Pleasant Road, and approve their recommendation and estimate not to exceed \$32,000.

Seconded by Supervisor Jaeckel.

Supervisor Hill amended his motion changing the 'not to exceed \$32,000' to not to exceed \$40,000.

Supervisor Jaeckel seconded the amended motion.

No further discussion, all in favor. Motion carried.

**13. Discuss/Motion WISLR ratings**

WISLR ratings are due this year. We will get a quote to have them professionally done.

**14. Public Works****a. Report**

Traffic counter on Jaeckel Road discussed. Town Hall stoop issue discussed.

**b. Projects**

- a. Supervisor Jaeckel would like to have the traffic counter put on Jaeckel Road again for a week
- b. Supervisor Jaeckel would like to have the traffic counter put on Old 26 Road between Koshkonong Mounds Road and Koshkonong Lake Road for a week
- c. Supervisors Jaeckel & Brandenburg recommended Pellatt to evaluate the stoop

**15. Approve Bills**

Clerk presented June 2025 bills.

Supervisor Jaeckel motioned to pay the bills as presented.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

**16. Clerk's Report**

- UWGB Clerk's Institute scholarship was awarded to the Clerk for 50% of the cost = \$250
- No objections were made at the 2025 Board of Review
- Maintenance of Effort deadline is approaching, Clerk has received required paperwork from all fire & EMS contractors
- All approved licenses for liquor, tobacco, operators, campground, and mobile home park will be delivered before the end of the month

**17. Future Agenda Items**

- Second driveway variance request for Mr. Ramirez
- Continued road work discussions
- WISLR estimate approval

**18. Public comment**

- None

**19. Board Member announcements**

- Supervisor Brandenburg received call from resident on Groeler Road about traffic violations. Sheriff's Department enforces traffic violations.
- Supervisor Hoffman spoke with resident regarding driveway issue and concerns with permit requirement. The resident has had contact with Chairperson and issue resolved.

**20. Adjournment**

Supervisor Jaeckel motioned to adjourn at 8:40PM.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

**Respectfully submitted**

**Caitlin Kincannon**

**Clerk**

6/18/2025