

**TOWN OF KOSHKONONG**  
**MEETING MINUTES**  
**September 16, 2025**

Present:

Chairperson Kim Cheney

Supervisors: George Jaeckel, Jim Brandenburg

Clerk Caitlin Kincannon

*Supervisors Erik Hoffman & Matt Hill absent*

This meeting was held and recorded by ZOOM; there were no attendees.

**1. Call to order and verification of public meeting**

The Chairperson called the meeting of the Town Board of Koshkonong to order at 6:00 PM, and the Clerk verified the proper postings had been made.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Public comment - agenda items only**

None

**4. Discuss/Motion RFP proposal review & reward**

Chairperson Cheney explained the DOT rejected the Town of Koshkonong's application as we received too few proposals after the initial request. Another RFP was issued and we have received 5 proposals back. Chairperson has reviewed all and spoke on qualifications of each firm. Brian Udovich, with Cedar Corporation, present; spoke and presented Cedar's proposal. Todd Needham, with Batterman, present via phonecall; spoke and presented Batterman's proposal.

Chairperson Cheney motioned to award the RFP to Cedar Corporation.

Seconded by Supervisor Jaeckel.

Supervisor Brandenburg acknowledged both firms were very qualified; favored Cedar.

All in favor. Motion carried.

**5. Public comment**

None

**6. Adjournment**

Supervisor Jaeckel motioned to adjourn at 6:28PM.

Seconded by Supervisor Brandenburg.

No further discussion, all in favor. Motion carried.

**Respectfully submitted**

**Caitlin Kincannon**

**Clerk**

9/16/2025