

TOWN OF KOSHKONONG
MEETING MINUTES
June 10, 2026

Present:

Chairperson Kim Cheney

Supervisors: George Jaeckel, Jim Brandenburg, Erik Hoffman, Matt Hill

Clerk Caitlin Kincannon

Treasurer Alicia Grulke

The public meeting was broadcast and recorded by Zoom, and approximately 11 members of the public were present at the start.

1. Call to order and verification of public meeting

The Chairperson called the meeting of the Town Board of Koshkonong to order at 7:01 PM, and the Clerk verified the proper postings had been made.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Chief Reports

- Chief Pickering with Lakeside Fire-Rescue present, provided monthly activity report.
- Chief Peterson with Fort Atkinson Fire Department present, provided updates and recent incidents.

4. State Representative Joan Fitzgerald legislative updates

Representative Joan Fitzgerald present; provided updates on recent state legislation.

5. Public comment - agenda items only

None.

6. Approve May 2026 meeting minutes

Supervisor Jaeckel motioned to put the May 2026 meeting minutes on file.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

7. Approve May 2026 Treasurer's Report

Supervisor Hoffman motioned to put the May 2026 Treasurer's Report on file.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

8. Discuss/Motion request by Nathanael & Julia Voss for conditional use to allow for an 1184sqft extensive onsite storage structure at N381 Haight Rd

Clerk explained this item was discussed with Mr. Tom Patterson at the May 2026 meeting and was already approved.

9. Discuss/Motion consider liquor license applications

Clerk explained all applicants for Class A and Class B liquor licenses were renewals, no complaints or issues reported with any businesses. Clerk explained Selmer & Stone wedding barn is allowed to renew at the above-quota "Class B" intoxicating liquor license they currently are holding, as confirmed by the state as a certified event venue. A business currently holding one of the quota-limited "Class B" licenses has gone out of business and a "Class B" license will become available.

Supervisor Jaeckel motioned approve all classes of liquor license renewals.

Seconded by Supervisor Brandenburg.

No further discussion, all in favor. Motion carried.

10. Discuss/Motion fireworks permit application by Wishing Well RV Resort

Wishing Well RV Resort has applied for this permit annually. Supervisor Hill confirmed they will have water available.

Supervisor Hoffman motioned to approve the fireworks permit.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

11. Discuss only solid waste and recycling contract proposals

Two proposals received from GFL & John's Disposal. Justin Montani, our GFL account rep, present to discuss GFL's renewal proposal.

12. Discuss/Motion resolution 2026-0610-1 to borrow funds & repayment for 2026 budget deficit

We have a deficit for our 2026 operating budget that the Board has agreed to borrow funds for.

Supervisor Hill motioned to adopt resolution 2026-0610-1.

Seconded by Supervisor Jaeckel.

No further discussion, all in favor. Motion carried.

13. Discuss/Motion resolution 2026-0610-2 establishing flexibility in the number of election inspectors

Clerk explained state statute allows minimum of 7 election inspectors at the polls on election days, but Clerk's are allowed to have as low as 3 election inspectors with a resolution on record. Badgerbooks have helped us operate more efficiently and helped our staffing needs at elections.

Supervisor Hill motioned to adopt resolution 2026-0610-2.

Seconded by Supervisor Hoffman.

No further discussion, all in favor. Motion carried.

14. Discuss/Motion employee handbook revisions

Supervisor Hoffman would like clear policies on file for the Public Works Department, presented a draft. Board considered adding some of these policies as an addendum to our existing general employee handbook. Clerk will do some editing and present a draft.

15. Discuss/Motion Union Cemetery flagpole replacement

Clerk explained Mr. Mike Tracy contacted Town and explained the flagpole in the cemetery was dedicated to his family member in the 1950s, and he offered a donation to have the flagpole replaced. Clerk provided quotes to Board from Lemke Fencing for steel and aluminum flagpoles. Clerk will obtain

an updated quote from Lemke Fencing for a 30ft pole and also look at ordering solar lighting for the ground for the pole.

16. Discuss/Motion tire replacements for John Deere tractor

Two quotes provided from Pumps Tire & Pete's Tire.

Supervisor Hill motioned to approve the tire replacement with Pete's Tire for up to \$3000 for a full set. Seconded by Supervisor Brandenburg.

No further discussion, all in favor. Motion carried.

17. Public Works Report & Projects

Public Works Supervisor Lucas Buckingham present, discussed recent activity. Quotes for tree work on Grogan discussed. A quote will be approved at next month's meeting.

18. Approve Bills

Clerk advised list of bills included a loan payment for the 2023 equipment purchase loan; it is payment 3 of 5. Also noted payment to City of Fort Atkinson for design portion of South Main St pedestrian path. Supervisor Hoffman motioned to approve the June 2026 bills as presented.

Seconded by Supervisor Brandenburg.

No further discussion, all in favor. Motion carried.

19. Clerk's Report

- Recycling grant was received for \$9,016.86, which is on par with past years.
- Two complaints have been passed on to our code enforcement: dead animals on a property, and garbage totes being left in the right of way.
- August election coming up; absentee ballots will be mailed at the end of June. Absentee ballots can be requested on MyVote or with the Clerk.
- July meeting will be on the 15th.

20. Future Agenda Items

- Land division ordinance amendment
- IGA for Will Road
- White Crow Pass
- Roadwork plans
- John's Disposal proposal
- Grogan tree bids
- Montclair trees
- Survey for Town property on Pottawatomi Trl

21. Public comment

- April Fry, Westphal Lane. Inquired about roadwork on Westphal Lane.

22. Board Member announcements

- Chairperson Cheney advised of complaint Clerk received about condition of Curtis Mill Road. Chair also received emailed complaint about condition of Old 26.
- Chair received call about lake access on Pottawatomi and pier on Town property.

- Supervisor Hill advised the park had a volunteer day, discussed clearing brush and deck repairs.
- Supervisor Hill advised County Supervisor Walt Christensen has received calls about a light complaint on a neighboring Vinnie Ha Ha property.
- Chair will meet with Wisconsin Waterfowl Association regarding request to close one of our culverts to fill a pond.

23. Motion to convene into closed session. The Town Board will consider a motion to convene into closed session pursuant to the provisions of section 19.85(1)(c) of the Wisconsin State Statutes for the purpose of employee reviews & considerations

Supervisor Hill motioned to convene into closed session at 9:25PM and include the Clerk & Public Works Supervisor.

Seconded by Supervisor Hoffman.

Roll call votes:

- Supervisor 1 George Jaeckel: aye
- Supervisor 2 Jim Brandenburg: aye
- Supervisor 3 Erik Hoffman: aye
- Supervisor 4 Matt Hill: aye
- Chairperson Kim Cheney: aye

Motion carried 5-0.

24. Motion to return to open session

Supervisor Brandenburg motioned to return to open session at 10:29PM.

Seconded by Supervisor Jaeckel.

Motion carried.

25. Motion if any action from closed session discussion

Supervisor Hoffman motioned to raise Eaan Carson's wage to \$25/hour.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

Supervisor Hoffman motioned to hire Garrett Goulder as full time Public Works Crewmember at \$25/hour, effective immediately, with benefits of health insurance or stipend in lieu of, life insurance, WRS, with probation term of 90 days, awarding one week of vacation and one week of sick time after probation term.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

26. Adjournment

Supervisor Jaeckel motioned to adjourn at 10:30PM.

Seconded by Supervisor Hill.

No further discussion, all in favor. Motion carried.

Respectfully submitted

Caitlin Kincannon, Clerk

6/12/2026